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TENANT VACATING NOTICE

I/We acknowledge under the terms of the Residential Tenancy Agreement that the following notice is required when vacating:

<p>At the end of the fixed term (Current Tenancy Agreement): At least 14 days' notice must be given. This notice can be given up to and including the last day of the fixed term.</p>	<p>After the fixed term (Tenancy Agreement has ended and you have not signed another agreement): At least 21 days' notice must be given. This notice can be given at any time and does not have to line up with the rent payment cycle.</p>
<p>Before the end of the fixed term (Breaking a current Tenancy Agreement): As my/our Tenancy Agreement has not expired I/we acknowledge that in accordance with Clause 41 of the Residential Tenancies Act, I/we will be required to pay a penalty of: 6 Weeks' rent (within the first half of the fixed term Tenancy Agreement) being \$ _____ 4 Weeks' rent (within the second half of the fixed term Tenancy Agreement) being \$ _____</p>	<p>When the property has been put up for sale: If your landlord notifies you of their intention to sell the property during the fixed term of your tenancy, you can end your agreement by giving at least 14 days' notice. This does not apply if before you entered into the agreement, your landlord let you know the property was going to be put up for sale.</p>

Tenant/s: _____

Property Address: _____

Vacating Date: _____

Phone No: _____

Email Address: _____

Forwarding Address: _____

I/We acknowledge that the rent is due and payable up to the vacating date in accordance with the Residential Tenancy Agreement. After the vacating date, rent is also payable until all keys are returned to our office.

I/We acknowledge that the bond has been paid as a form of security for the landlord and cannot be used to pay rental arrears prior to vacating.

I/We acknowledge that it will be necessary for prospective tenants to view the property. Should you not be able to contact me/us by phone I/we give permission for inspections if accompanied by an agent.

Signed (All Lease Holders must sign): _____

Date: _____

